

## FACILITY RENTAL RATES – 2018-2019

| <b>SPACE</b>   | <b>ARTS, EDUCATIONAL<br/>&amp; NON PROFESSIONAL CO.</b> |                               | <b>ALL OTHERS</b>        |                               |
|--|---|-------------------------------|--------------------------|-------------------------------|
| <b>FULL DAY</b> – Includes technician (8 hours) & House Manager (5 hours): |   |                               |                          |                               |
| Main Theatre   | \$ 625.00   |                               | \$ 800.00                |                               |
| Colin Jackson Studio Theatre   | \$ 500.00   |                               | \$ 625.00                |                               |
| <b>HALF DAY</b> – Minimum 4 hour call:                                     |   |                               |                          |                               |
|  | Technician<br>Only                                      | Technician &<br>House Manager | Technician<br>Only       | Technician &<br>House Manager |
| Main Theatre   | \$280.00  | \$420.00                      | \$355.00                 | \$495.00                      |
| Colin Jackson<br>Studio Theatre  | \$205.00  | \$315.00                      | \$325.00                 | \$430.00                      |
| <b>HOURLY RATES:</b>   |   |                               |                          |                               |
| Colin Jackson Studio Theatre<br>(space only)                               | \$33.00/hour or portion                                 |                               | \$55.00/ hour or portion |                               |
| Rehearsal Hall   | \$22.00/hour or portion                                 |                               | \$ 40.00/hour or portion |                               |
| Studios:<br>Gendis, Huband<br>Imperial, Annex                              | \$18.00/hour or portion                                 |                               | \$30.00/hour or portion  |                               |
| Board Room   | \$25.00/hour or portion                                 |                               | \$35.00/hour or portion  |                               |
| Lounge & Lobby<br>(includes House Manager)                                 | \$55.00/hour or portion                                 |                               | \$85.00/hour or portion  |                               |

### Included with the Main Theatre & Colin Jackson Studio Theatre:

Includes 1 technical supervisor for 9 consecutive hours per day (includes a 1 hour unpaid meal break). Over 8 working hours, \$41.25 per hour is charged. Includes 1 House Manager for 5 consecutive hours per performance day. Over 5 hours and up to 8 hours, \$27.50 per hour is charged and \$41.25 per hour over 8 hours. Technical or house management hours are neither bankable nor transferable to another day. If 2nd Technician is required, fee is \$27.50 per hour and \$41.25 per hour over 8 hours. 2nd Technician is based on a minimum 4 hour call.

Includes the use of the Lobby and/or Lounge as well as the café upon request. The cost to have the second café location open is \$50.00 per day.

When the rental period is 2 or more consecutive days and one or more of those days is less than an 8 hour day, there is an additional charge of \$50.00/partial day for the use of the space.

**SEATING CAPACITY:**

Main Theatre = 323 seats

Colin Jackson Studio Theatre = 100 seats

**Hours of operation are between 9:00 a.m. and 12:00 midnight.**

**ADDITIONAL COSTS:****Colin Jackson Studio Screen:**

\$25.00 / use or per day

**Mainstage Screen (9' X 12'):**

\$75.00 / use or per day

**Projector:**

\$50.00 / use or per day

**Dedicated Internet Line (Mainstage Only):**

\$100.00 / use

**CAFÉ/LOUNGE:**

The fee for renting the Lounge & Lobby alone includes 1 House Manager for up to 8 hours in one day. Over 8 hours, an additional \$13.75 per hour is charged.

Additional fees over and above the theatre or room rental/lobby rate are to be negotiated if a reception is taking place. PTE does not provide catering services. The use of catering companies to provide food is permitted; however, PTE must be notified of these arrangements.

Although PTE has a liquor license, it is predicated on a "performance" taking place. For example, if the activity is only a reception and a performance is not taking place, alcoholic beverages cannot be served. Only alcoholic beverages purchased by PTE and sold through PTE's café and lounge are permitted on PTE premises.

**HOUSE MANAGER:**

For events with an audience or a significant number of participants a PTE House Manager is required (to be determined by PTE). When not included in the rate, \$27.50 per hour up to 8 hours (minimum call is 3 hours) is charged over and above the room/lobby rental rate. For over 8 hours of work in one day, \$41.25 per hour is charged.

NOTE: Additional costs will apply for Prairie Theatre Exchange staff hours if rental takes place on a statutory holiday. All person and theatre rental hours are based on a minimum 4 hour call.

**For information please contact:**

Mainstage, Colin Jackson Studio & Rehearsal Hall

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